

Fergus Falls Public Library Board Meeting Minutes

01/13/2025, 5:00 p.m.

Present: President: Matt Lape, Vice President: Sarah Thacker, Secretary: Amber Leopold **Quorum present:** Yes **Absent:** Pete Wasberg

Library Staff: Library Director: Gail Hedstrom **Friends member:** Theresa Lee **Viking Library System Director:** Erin Smith

Call to order: Matt called the meeting to order at 5:02 pm.

Approve Agenda: Agenda reviewed and approved.

Secretary Report: Secretary's report reviewed and approved. Sarah moved and Matt seconded to approve minutes as mentioned.

Financial Report: Gail presented the income and expenses for December 2024. Amber made a motion to file and Sarah seconded. The financial report from the City was reviewed.

Director's Report: Gail presented key points from her monthly report. Neighbors together Grant entering month three. There were 28 bags given out in the first two months of distribution. Arielle has completed a thorough weeding and rearranging of the Young Adult section. Krista has weeded and done inventory in the Easy Nonfiction section and is working on weeding the picture book section. The Artist in Residency program has concluded with only positive feedback. Holiday hours: Closed January 20.

Legislative update: No meeting

FFPL Library Foundation Liaison Report: Lundeens will be printing thank-you notes.

Friends of the FFPL: Three members are leaving the board now that their terms are up. A volunteer appreciation celebration will take place in January. A silent auction will be held in February. The annual Friend's meeting will be in April.

Viking Library Board Report: No report

Viking Library System: The director of Viking Library System provided an update on the Viking Library System, and reviewed the 2023 annual report.

Unfinished Business: Art Policy: Third reading. Sarah made a motion to approve the policy as written, and Amber seconded.

New Business:

- Recommended approval of Sharon Hington as VLS Board rep and Bridget Leonard as FFPL board member. Matt made a motion to approve the recommendation and Amber seconded. Our recommendation will be sent to City Council to be approved at the January 21st meeting.
- Reading from the Trustee Handbook: Read pages 49-51 together.

Adjourn 5:55pm

Next Meeting: February 10, 2025 at 5:00pm

Respectfully Submitted,

Amber Leopold, Secretary